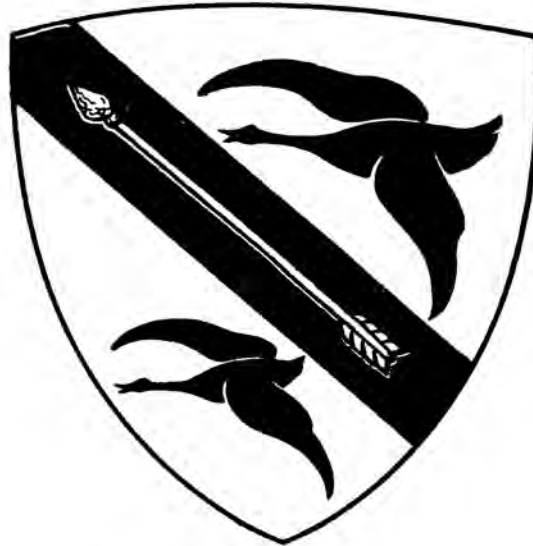


Little Compton, Rhode Island
FOUNDED 1675



REPORT OF THE BUDGET COMMITTEE
to the
Annual Financial Town Meeting

TOWN OF LITTLE COMPTON, R.I.

Tuesday, May 21, 2013

at 7:00 P.M.

WILBUR SCHOOL AUDITORIUM

DOORS OPEN at 6:00 P.M.

Please bring this report with you to the meeting.

PUBLIC HEARING HELD Thursday, May 2, 2013

SECOND PUBLIC HEARING Tuesday, May 14, 2013

at 6:00 pm, Town Council Chambers

May 2, 2013

Dear Citizens of Little Compton:

The Little Compton Budget Committee is pleased to present our recommended budget for the fiscal year beginning July 1, 2013, based on our review of requested expense budgets and projected town revenues, also presented herein. Our goals are to form a budget that 1.) meets the current and future needs of our Town, 2.) is compliant with State laws, 3.) limits the growth in the property tax burden on our citizens, and 4.) targets an unrestricted general fund balance equivalent to 12% of annual budgeted expenses (a level which we believe is appropriate to preserve our Town's creditworthiness). To achieve these goals, the Budget Committee follows a standardized process that begins with a detailed analysis of town funds and historical and projected expenditures and revenues to better understand trends and key issues driving the budget balance. From this effort, a Projected Budget is developed to provide insight regarding upcoming budget issues. These data and findings are publicly reviewed before the formal request for expense budgets is made. Beginning in early March, all expense budget requests are reviewed in advertised meetings with submitters to arrive at our recommendations. We also update the long-term plan including a 3-year expense and revenue projection and capital plan during this process.

The result of these efforts is a recommended budget for next year that yields no property tax rate change from the current rate of \$5.38 per thousand. Under this recommendation, the total tax levy will increase by 2.61% as the result of the growth in the assessed value of the Town's tax base. We also forecast that the Town will benefit from a slight improvement in other revenues next year. The combination of beach fees, interest and administration fees are expected to grow \$40,787 from the level forecast for the current year. We estimate that tax reimbursements from the State will rise 13.8% to \$109,156 from \$95,904. Education aid is expected to increase to \$569,350 from \$494,668. The Budget Committee is not recommending any drawdown of the unrestricted General Fund balance. We believe that any further drawdown would be financially imprudent given our need to maintain a strong credit rating and maximum financial flexibility given the school renovation which is the largest capital project and borrowing in the history of Little Compton.

We, in conjunction with the Town Council, School Committee, Business Manager, and department heads, have continued our focus on minimizing the growth in the Town's budget and the resultant impact on property taxes. The recommended budget for fiscal 2014 represents an increase of 3.27% over that of the current fiscal year. The largest sources of the increase are 1.) An increase in the Town's portion of the School budget of \$93,144, or 1.5%. This comes after three years of level funding the Town's portion and includes higher operating costs related to paying utilities on both the school and the temporary classroom buildings. 2.) An increase in the required contribution to the pension for the Town's active and retired employees of \$83,498. This is primarily the result of the return on the plan assets lagging the assumed return during fiscal year 2012. 3.) Estimated interest cost of \$76,800 on the Bond Anticipation Note (BAN) that is the temporary financing for the School renovation project. The Town will issue a long-term bond to replace the BAN once the project is substantially complete. The Budget Committee and Town Council are also recommending that \$25,000 of expenses covered by Drug Forfeiture funds be moved into the operating budget of the Police Department and that the funding for the Capital Fund be increased by \$30,000 to \$60,000 this year. The reason for requesting that these large increments be incurred this year is to attempt to avoid or at least limit increases in these two areas in the budget for FY 2015 when we expect there will be a significant increase in total expenses due to the initial year of servicing the School renovation bond.

There are two budget issues related to the School renovation that we would like to bring to your attention. The first is that the School building renovation will have a limited impact on the Town's fiscal 2014 budget, namely through the previously mentioned interest on the BAN and the increased utility costs. This will not be the case in fiscal 2015 which we expect will be the first year of servicing the bond for this project. We estimate that the annual cost will be approximately \$500,000 or close to a 5% increase in the tax levy. We will work hard with others in Town government and management to offset that increase in other areas. The second point is that the School is reallocating \$268,076 from its unrestricted fund balance to the school building project. The accounting for this is reflected in a \$268,076 item in its operating budget that is exactly offset by a \$268,076 entry in the Revenues section on page 15 of this report. This is money that has accumulated at the School which is being used to pay for the cost of the temporary classrooms and other expenses that are not reimbursable by the Rhode Island Department of Education. This is in line with the agreement that has existed in recent years between the School Committee, the Town Council and the Budget Committee on the use of the School's surplus. This will bring the total money used in this manner to over \$1.1 million.

There is one other topic that we wish to address and that is the changing demographics of our Town. Little Compton's population has grown older and that trend is forecast to continue. We now have the highest percentage of seniors of any municipality in the state. The other part of that shift is that the number of children attending the Wilbur-McMahon School has declined from 383 in 1995/96 to 276 this school year and is forecast to fall to 216 in 2021/22. These dramatic changes are going to present a challenge for us as townspeople as the mix of required services also evolves. We encourage all of you to play an active and constructive role in analyzing, planning and managing the inevitable impact that this will have on our Town budget over the coming years.

We thank the citizens of Little Compton, departments, and employees for their efforts to develop an efficient budget for the Town. We hope we have been successful in our goal of providing the information you require to make informed decisions at the Financial Town Meeting on May 21st. Procedural guidelines from the Town Moderator are again included at the end of this report. We also encourage your attendance at the Public Hearing on May 14th. This is an opportunity to ask questions before the Financial Town Meeting.

Sincerely,

The Little Compton Budget Committee
Scott A. Morrison, Chair
Robert Goff, Clerk
George Crowell
Ben Gauthier
Robert Goulart

SUMMARY OF FISCAL 2014 BUDGET RECOMMENDATIONS

<u>Stroke</u> <u>General Government</u>	<u>Appropriation</u>	<u>Stroke</u> <u>Employee Benefits</u>	<u>Appropriation</u>
22 Town Clerk	131,569	16 Alfred Texeira	0
24 Board of Canvassers	7,000	17 Leonard Corrao	40,280
25 Budget Committee	4,000	40 Health Benefits	688,018
27 Board of Assessors	66,795	41 F.I.C.A., Misc. Benefits	176,449
28 Board of Assessors-Revaluation	15,000	47 Pension	420,236
29 Board of Assessors-GIS	-		1,324,983
31 Records Vault	1,000		
34 Town Council	20,500	<u>Stroke</u> <u>Financial</u>	<u>Appropriation</u>
37 Advisory Boards	16,470	26 Town Treasurer/Tax Collector	92,722
42 Insurance	100,000	33 Business Manager	42,410
43 Legal Services	62,849	53 Auditing	17,347
44 Incidental & Emergency	40,000		152,479
45 Town Hall	27,491		
52 Computer Services	50,751	<u>Stroke</u> <u>Public Welfare</u>	<u>Appropriation</u>
55 Street Lights	2,000	9 Senior Citizens Busing	4,680
56 Probate Judge	4,957	18 Director of Social Services	5,200
57 I.O.O.F./32 Commons Meeting Hall	5,030		9,880
	555,412		
		<u>Stroke</u> <u>Parks and Recreation</u>	<u>Appropriation</u>
<u>Stroke</u> <u>School</u>	<u>Appropriation</u>	38 Town Beach	141,725
19 <u>School Department</u>	7,167,926	39 Parking Lot Repair Fund	13,000
NOTE: Town portion is \$6,321,000 (1.5% increase)		54 Library	138,211
		58 Civic Recreation	16,549
			309,485
<u>Stroke</u> <u>Public Safety</u>	<u>Appropriation</u>	<u>Stroke</u> <u>Grants/Charitable</u>	<u>Appropriation</u>
10 Police Department	948,927	7 Friends of L.C. Nursing Assoc.	6,000
11 Drug Forfeiture Funds	55,000	8 Prevention Coalition	750
13 Police/Fire Complex	47,380		6,750
14 Fire Department	699,446		
15 Ambulance Reimbursement	100,000		
Subtotal	1,850,753	<u>Stroke</u> <u>Debt Service/Capital projects</u>	<u>Appropriation</u>
		12 Police/Fire Complex-Bond Payment	109,725
<u>Stroke</u> <u>Public Works</u>	<u>Appropriation</u>	30 Wastewater Treatment Facility	74,275
35 Building Official/Highway Supervisor	54,400	32 Capital Expenditure	60,000
36 Inspectors	12,000	20 Bond Debt - School	76,800
48 Transfer Station	165,456		320,800
49 Town Maintenance	150,666		
50 Highway Department	181,300		
51 Tree Warden	18,150		
Subtotal	581,972		
		Total Appropriation	12,280,440

1 To order a tax to be levied and assessed on the ratable property in said Town and the inhabitants thereof for the 2013 tax year for the payment of the Town debts and interest, for the support of schools, for the support and maintenance of the poor, for the building, repairing and amending of highways, for the improvement in manner deemed fit of any property belonging to the Town, for all necessary charges and expenses whatsoever arising within said Town, whether incidental or not to the above, and for any and all purposes authorized by law.

Budget Comm. Rec:

Approve

2 To authorize the Town Treasurer to borrow from time to time a certain sum of money in anticipation of taxes, and give the negotiable note or notes of the Town therefor.

Budget Comm. Rec:

Approve

3 To authorize and direct the Town Treasurer to receive funds from the State of Rhode Island, the Federal Government, and private and other sources, and to credit these funds to the proper appropriated Town accounts or to other Town Meeting designated accounts. Said funds so received would reimburse the Town for specific expenditures, or be in anticipation of specific expenditures within said accounts. The expenditure of said funds so received exceeding \$300,000 from one source, or for one project or purpose, shall only be spent as authorized by vote of the Town Meeting or a Special Town Meeting. All other monies would continue to be deposited into the General Fund.

Budget Comm. Rec:

Approve

4 To authorize the Town Treasurer to accept private donations to all private funds set up by the Little Compton Town Council. Said funds to be expended only after approval of the various committees and authorization and approval of the Town Council.

Budget Comm. Rec:

Approve

5 To authorize the Little Compton Housing Trust to receive monies, including state and federal grant monies, to receive or acquire any real or personal property, by any manner including grant, gift, bequest or purchase, devise and to convey or lease real estate and/or buildings, so long as such conveyances shall be in keeping with the purposes of the Housing Trust and in conformance with Section 103 of the Little Compton Town Charter. Said real or personal property may be held in any manner so long that said acquisition and improvement are consistent with the Mission of the Trust.

Budget Comm. Rec:

Approve

6 To authorize the Reserve Fund to receive the accumulated revenues from the lease of the cell tower at the Transfer Station and will be subject in all respects to the conditions of the Little Compton Town Charter, Section 512.

Budget Comm. Rec:

Approve

ARTICLE NO.	ITEM	APPROPRIATED 2012-2013	ADJUSTED 2012-2013	REQUESTED 2013-2014	RECOMMENDED FY2014
7	FRIENDS OF L.C. WELLNESS CENTER, INC.				
	Total Voting Amount:	\$6,500	\$6,500	\$6,500	\$6,000
	Budget Comm. Note:	Grant-private stroke submitted by the Town Council. Recommend continuing to reduce amount in budget going to entities that are not overseen by appointed or elected Town officials/boards/commissions.			
8	PREVENTION COALITION				
	Total Voting Amount:	\$750	\$750	\$750	\$750
	Budget Comm. Note:	Grant - private stroke submitted by the Town Council			
9	SENIOR CITIZEN'S BUSING				
	Total Voting Amount:	\$3,800	\$3,800	\$4,680	\$4,680
	Budget Comm. Note:	Recommended amount covers annual cost of providing bus service			
10	POLICE DEPARTMENT				
	Total Voting Amount:	\$894,575	\$894,575	\$948,927	\$948,927
	Budget Comm. Note:	\$25,000 of Drug Forfeiture expenses being moved into operating budget.			
	<u>Estimated Distribution:</u>				
	Salary, Chief	\$78,755		\$80,921	
	Salaries	479,686		495,668	
	Holiday Pay	31,438		33,265	
	Court, OT, Vac, SkLv & OOR Pay	50,300		65,300	
	Uniforms	13,000		13,700	
	Education	1,500		1,500	
	Maint, Gas, Off Sup & Tele	40,700		53,700	
	Shift differential	3,000		3,000	
	Convention expenses	1,500		1,500	
	Longevity	21,695		22,700	
	Animal Control Fees & Expenses	4,750		5,050	
	Police Cruiser	-		-	
	SUBTOTAL	\$726,324		\$776,304	
	Clerk-Typist/Dispatchers:				
	Salaries	\$129,123		\$133,680	
	Vacation & SkLv Rep Pay	16,200		17,200	
	Holidays	5,687		5,890	
	Weekend Replacement	10,800		10,800	
	Differential	1,533		1,533	
	Longevity	4,908		3,520	
	SUBTOTAL	\$168,251		\$172,623	
	TOTAL REQUESTED	\$894,575		\$948,927	

ARTICLE NO.	ITEM	APPROPRIATED 2012-2013	ADJUSTED 2012-2013	REQUESTED 2013-2014	RECOMMENDED FY2014
11	DRUG FORFEITURE FUNDS				
	Total Voting Amount:	\$80,000	\$80,000	\$55,000	\$55,000
	Budget Comm. Note:	To authorize the expenditure of Drug Forfeiture Funds for use by the Little Compton Police Department. An estimate of how these funds may be expended is listed below:			
	<u>Estimated Distribution:</u>				
	Vehicle Maintenance	\$10,000		\$2,000	
	Capital Equipment/Expense	15,000		11,000	
	Major Equipment Purchase	12,000		5,000	
	Equipment purchase	6,000		10,000	
	Equipment Maintenance	1,500		1,500	
	Cell Phones	4,500		4,500	
	Clothing	2,500		3,000	
	Miscellaneous	-		500	
	Patrol Supplement	5,500		2,500	
	Education	3,000		3,000	
	Training Expenses	5,000		4,000	
	Convention Expenses	1,000		1,000	
	Weapons and Ammo	2,000		1,000	
	Community Relations	2,500		2,500	
	AG's Office Background Checks	1,000		1,000	
	Department of Health	500		500	
	Payroll Tax	<u>8,000</u>		<u>2,000</u>	
	TOTAL REQUESTED	\$80,000		\$55,000	
	<u>Amounts from other Town Articles:</u>				
	Health	\$227,213		\$200,876	
	Pension	129,447		164,864	
	FICA	72,828		69,373	
	Drug Forfeiture	<u>80,000</u>		<u>55,000</u>	
	Total Police Dept	\$1,404,063		\$1,439,040	
12	POLICE/FIRE COMPLEX-BOND PAYMENT				
	Total Voting Amount:	\$114,345	\$114,345	\$109,725	\$109,725
	Budget Comm. Note:	FY14 payment pays debt in full (January 2014)			
13	POLICE/FIRE COMPLEX				
	Total Voting Amount:	\$46,000	\$46,000	\$47,380	\$47,380
	Budget Comm. Note:	Heat & Utilities, Building Maintenance & Repair			

ARTICLE NO.	ITEM	APPROPRIATED 2012-2013	ADJUSTED 2012-2013	REQUESTED 2013-2014	RECOM- RECOMMENDED FY2014
14	FIRE DEPARTMENT				
	Total Voting Amount:	\$679,074	\$679,074	\$699,446	\$699,446
	<u>Estimated Distribution:</u>				
	Salary, Chief	\$67,764		\$69,769	
	Salaries	392,210		404,891	
	Longevity	18,408		15,759	
	Holiday Pay	26,421		27,097	
	Vac, Sick & Overtime Repl.	118,488		112,820	
	Cardiac/Paramedic Incent.	5,450		6,100	
	Uniform Allowance	10,800		10,800	
	Part-Timers Clothing	1,200		3,000	
	Training	25,833		25,800	
	Equip. Maint. & Off. Supplies	17,500		10,140	
	New Equip & NFPA Reqmts	-		13,270	
	TOTAL REQUESTED	\$684,074		\$699,446	
	<u>Amounts from other Town Articles:</u>				
	Health	272,709		247,902	
	Pension	75,318		102,624	
	FICA	54,285		53,467	
	Ambulance Reimbursement	-		100,000	
	Total Fire Dept	\$1,086,386		\$1,203,439	
15	AMBULANCE REIMBURSEMENT				
	Total Voting Amount:	\$0	\$0	\$100,000	\$100,000
	Budget Comm. Note:	Includes Fire Engine refi debt of \$57,755 (Paid in full FY 2017)			
16	ALFRED TEXCEIRA				
	Total Voting Amount:	\$0	\$0	\$1,000	\$0
17	LEONARD CORRAO				
	Total Voting Amount:	\$42,683	\$42,683	\$40,280	\$40,280
	<u>Estimated Distribution:</u>				
	Salary	\$18,915		\$18,915	
	Health Benefits	23,768		21,365	
	TOTAL REQUESTED	\$42,683		\$40,280	
18	DIRECTOR OF SOCIAL SERVICES				
	Total Voting Amount:	\$5,200	\$5,200	\$5,200	\$5,200
19	SCHOOL DEPARTMENT				
	Total Voting Amount:	\$7,431,998	\$7,431,998	\$7,167,926	\$7,167,926
	Town Share:	\$6,227,856	\$6,227,856	\$6,321,000	\$6,321,000
	Budget Comm. Note:	In FY2014, the school is allocating \$268,076 from School Renovation Fund.			
	<i>Included in Pension Stroke:</i>	\$59,254		\$67,297	
20	BOND DEBT - SCHOOL				
	Total Voting Amount:	\$0	\$0	\$76,800	\$76,800
	Budget Comm. Rec.:	Interest cost on Bond Anticipation Note (BAN)			

ARTICLE NO.	ITEM	APPROPRIATED 2012-2013	ADJUSTED 2012-2013	REQUESTED 2013-2014	RECOMMENDED FY2014
21	SCHOOL DEPARTMENT To see if the Town will appropriate for the School Department the use of all additional monies received from other sources allocated for the school department. Budget Comm. Rec.:				Approve
22	TOWN CLERK Total Voting Amount:	\$128,449	\$128,449	\$131,569	\$131,569
	Budget Comm. Note: Compensation structure for Town Clerk and Treasurer/Tax Collector changed to a base salary of \$40,500 and \$1,000/year increase for every election won.				
	<u>Estimated Distribution:</u>				
	Salary, Town Clerk	\$48,039		\$48,500	
	Salary, Deputy Town Clerk	33,611		34,787	
	Salary, Full time clerk	30,179		31,235	
	Longevity	2,250		2,677	
	Overtime, office equip., telephone, supplies, dog lic. & tags	12,270		12,270	
	Document preservation	2,100		2,100	
	TOTAL REQUESTED	\$128,449		\$131,569	
23	TOWN CLERK To see if the Town will appropriate for the Town Clerk's office use all additional monies received to repair and maintain Town Records, pursuant to Section 42-8.1-20, RI Historical Records Trust and Section 34-13-7,c General Laws of Rhode Island, 1956 as amended. Budget Committee Rec.:				Approve
24	BOARD OF CANVASSERS Total Voting Amount:	\$7,000	\$7,000	\$7,000	\$7,000
25	BUDGET COMMITTEE Total Voting Amount:	\$3,500	\$3,500	\$4,000	\$4,000
26	TOWN TREASURER/ TAX COLLECTOR Total Voting Amount:	\$90,832	\$90,832	\$92,732	\$92,722
	Budget Comm. Note: Compensation structure for Town Clerk and Treasurer/Tax Collector changed to a base salary of \$40,500 and \$1,000/year increase for every election won.				
	<u>Estimated Distribution:</u>				
	Salary Treasurer/Tax Collector	\$45,083		\$45,510	\$45,500
	Salary/Clerk	29,595		31,235	31,235
	Longevity Pay	888		937	937
	OT, Supplies, Tel., Etc.	14,665		15,050	15,050
	TOTAL REQUESTED	\$90,231		\$92,732	\$92,722

ARTICLE NO.	ITEM	APPROPRIATED 2012-2013	ADJUSTED 2012-2013	REQUESTED 2013-2014	RECOMMENDED FY2014
27	BOARD OF ASSESSORS				
	Total Voting Amount:	\$60,722	\$60,722	\$66,795	\$66,795
	Estimated Distribution:				
	Salaries (3 Assessors)	\$15,923		\$15,923	
	Clerk	30,179		31,235	
	Longevity	905		937	
	Department Expenses	4,515		4,500	
	Training/Education	2,500		2,500	
	Tax Maps & Engineering	3,500		3,500	
	Tel/Security	450		450	
	Service Contracts	2,750		7,750	
	TOTAL REQUESTED	\$60,722		\$66,795	
28	BOARD OF ASSESSORS-REVALUATION				
	Total Voting Amount:	\$15,000	\$15,000	\$15,000	\$15,000
	Budget Comm. Note:	Contribution to Capital Fund for State mandated statistical and full appraisals			
29	BOARD OF ASSESSORS-GIS				
	Total Voting Amount:	\$0	\$0	\$65,000	\$0
	Budget Comm. Note:	Geographic Information System (GIS) would be a useful addition to Town's management tools. Recommend grant opportunities be pursued.			
30	WASTEWATER TREATMENT FACILITY				
	Total Voting Amount:	\$74,375	\$74,375	\$74,275	\$74,275
	Budget Comm. Note:	Bond payment (\$65,275) and maintenance. 30% of payment is reimbursed by State. Debt is paid in full in FY17			
31	RECORDS VAULT				
	Total Voting Amount:	\$1,000	\$1,000	\$1,000	\$1,000
	Budget Comm. Note:	Capital project contribution to Records Vault fund.			
32	CAPITAL EXPENDITURE				
	Total Voting Amount:	\$30,000	\$30,000	\$60,000	\$60,000
	Budget Comm. Note:	Ongoing contribution for capital projects. Please see page 16 for further details.			
33	BUSINESS MANAGER				
	Total Voting Amount:	\$41,175	\$41,175	\$42,410	\$42,410
	Salary	\$40,700		\$41,935	
	Tel and Office Expenses	475		475	
	TOTAL REQUESTED	\$41,175		\$42,410	
34	TOWN COUNCIL				
	Total Voting Amount:	\$20,500	\$20,500	\$20,500	\$20,500
	Estimated Distribution:				
	Salary, President	\$6,372		\$6,372	
	Salary, Councilmen (4)	8,495		8,495	
	Office Supplies/Telephone	3,633		3,633	
	Town Code Additions	2,000		2,000	
	TOTAL REQUESTED	\$20,500		\$20,500	

ARTICLE NO.	ITEM	APPROPRIATED 2012-2013	ADJUSTED 2012-2013	REQUESTED 2013-2014	RECOMMENDED FY2014
35	BUILDING OFFICIAL/HIGHWAY SUPERVISOR				
	Total Voting Amount:	\$54,400	\$54,400	\$54,400	\$54,400
	<u>Estimated Distribution:</u>				
	Salary	\$42,000		\$42,000	
	Part-time clerical	5,000		5,000	
	Expenses - Mileage for vehicle				
	Tele., Office Supplies & Misc.				
		<u>7,400</u>		<u>7,400</u>	
	TOTAL REQUESTED	\$54,400		\$54,400	
36	INSPECTORS				
	Total Voting Amount:	\$12,000	\$12,000	\$12,000	\$12,000
37	ADVISORY BOARDS				
	Total Voting Amount:	\$15,470	\$15,470	\$16,470	\$16,470
	Budget Comm. Note:	Established Charter Review Commission in FY13			
	<u>Estimated Distribution:</u>				
	Charter Review Commission	\$0		\$2,000	
	Planning Board	5,000		3,000	
	Zoning Board of Review	3,000		2,000	
	LC Housing Trust	1,470		1,470	
	Conservation Commission	500		500	
	Rec., Cons., & Open Space	<u>7,500</u>		<u>7,500</u>	
	TOTAL REQUESTED	\$17,470		\$16,470	
38	TOWN BEACH				
	Total Voting Amount:	\$137,275	\$137,275	\$141,725	\$141,725
	Budget Comm. Note:	Includes \$10,000 for purchase of new boat. Future capital equipment will be funded by annual contributions to Capital Equipment subaccount of Beach Parking Lot Repair Fund to reduce annual volatility in operating budget.			
39	BEACH PARKING LOT REPAIR FUND				
	Total Voting Amount:	\$8,000	\$8,000	\$10,000	\$13,000
	Budget Comm. Note:	Includes \$3,000 contribution to fund ATV and vans replacement every 4 - 5 years. Beginning in FY15 the annual contribution will increase to \$4,500 to include purchase of a new boat every 7 years.			

ARTICLE NO.	ITEM	APPROPRIATED 2012-2013	ADJUSTED 2012-2013	REQUESTED 2013-2014	RECOMMENDED FY2014
40	HEALTH BENEFITS				
	Total Voting Amount:	\$766,920	\$766,920	\$688,018	\$688,018
	Budget Comm. Note:	For FY13 the healthcare medical premiums decreased by 2.2%; dental by 8.1% as calculated by RI Interlocal Trust. Offsetting the decrease in Retirees was the inclusion of payments for accrued sick time upon retirement.			
	Active Employees	\$616,038		\$526,791	
	Retired Employees	\$150,882		\$161,227	
	<u>Breakdown Active:</u>				
	Police	\$180,721		\$158,147	
	Dispatch	68,858		64,185	
	Fire	168,319		129,404	
	Municipal	198,140		175,055	
		<u>\$616,038</u>		<u>\$526,791</u>	
	<u>Breakdown Retirees:</u>				
	Police Retirees	\$46,492		\$42,729	
	Fire Retirees	104,390		87,037	
	Fire - Accrued Sick Time	-		31,461	
		<u>\$150,882</u>		<u>\$161,227</u>	
	<i>Total</i>	\$766,920		\$688,018	
41	F.I.C.A., Misc Benefits				
	Total Voting Amount:	\$171,310	\$171,310	\$176,449	\$176,449
	Budget Comm. Note:	FICA for Town Employees			
	<u>Breakdown:</u>				
	Police	\$58,814		\$55,277	
	Dispatch	14,014		14,096	
	Fire	54,285		53,467	
	Municipal	44,196		53,609	
	<i>Total</i>	<u>\$171,309</u>		<u>\$176,449</u>	
42	INSURANCE				
	Total Voting Amount:	\$77,760	\$77,760	\$100,000	\$100,000
	Budget Comm. Note:	Increase primarily due to Property & Liability coverage premiums. Includes Workman's Comp and Employee Life Insurance premiums			
43	LEGAL SERVICES				
	Total Voting Amount:	\$61,018	\$61,018	\$62,849	\$62,849
	<u>Estimated Distribution:</u>				
	Town Solicitor	\$42,840		\$44,100	
	Other legal services	18,178		18,749	
	TOTAL REQUESTED	<u>\$61,018</u>		<u>\$62,849</u>	
44	INCIDENTAL & EMERGENCY				
	Total Voting Amount:	\$42,255	\$42,255	\$40,000	\$40,000
45	TOWN HALL				
	Total Voting Amount:	\$27,491	\$27,491	\$27,491	\$27,491
	Budget Comm. Note:	Budget request covers heat, utilities and maintenance/ repair.			

ARTICLE NO.	ITEM	APPROPRIATED 2012-2013	ADJUSTED 2012-2013	REQUESTED 2013-2014	RECOMMENDED FY2014
46	HARBOR MANAGEMENT FUND				
	To see if the Town will authorize the Harbor Management Fund (the "Fund") to receive and expend monies for harbor related purposes. All revenues generated by Town boat launching fees, mooring permit fees, qualified mooring inspectors, and all other fees and fines received in connection with the Fund ordinance shall be deposited into the Fund and expended by the Town Council with the advice of the Harbor Commission. Funds shall be disbursed for purposes directly associated with the management and implementation of the Town's Harbor Management Plan and the Harbor Management Fund Ordinance. Monies from the Fund shall be allocated to the Harbor Master and/or his designee, subject to Town Council approval, for the purpose of enforcing the provisions of the Town's Harbor Management Plan and/or the Fund ordinance. For FY2012 the Fund received \$17,995 in revenues and expended \$14,223.				
	Budget Committee Rec.:				Approve
	Budget Comm. Note:	Fund to collect Harbor revenue. Separate fund for harbor only required per Federal Law. Covers expenses for Harbor Master, harbor facility maintenance/ repair, and funding towards a dredging fund.			
47	PENSION				
	Total Voting Amount:	\$336,738	\$336,738	\$420,236	\$420,236
	Budget Comm. Note:	Request reflects 30yr amortization rate, as has been past practice.			
	<i>Breakdown:</i>	<i>Active</i>	<i>Retired</i>	<i>Total</i>	
	Police	\$89,149	\$55,864	\$145,013	
	Dispatch	19,851	-	19,851	
	Fire	62,636	39,988	102,624	
	Municipal	64,514	20,937	85,451	
	School	29,475	37,822	67,297	
	Total	\$265,625	\$154,611	\$420,236	
48	TRANSFER STATION				
	Total Voting Amount:	\$165,456	\$165,456	\$165,456	\$165,456
	Budget Comm. Note:	Continued emphasis on recycling.			
	<u>Estimated Distribution:</u>				
	Contract Hauling	\$75,000		\$70,000	
	Solid Waste Management	83,256		78,000	
	Electric, Telephone & Misc	7,200		17,456	
	TOTAL REQUESTED	\$165,456		\$165,456	
49	TOWN MAINTENANCE				
	Total Voting Amount:	\$144,718	\$144,718	\$150,666	\$150,666
	Budget Comm. Note:	Increase includes impact of new labor contract, greater funding for part-time help, and higher fuel costs.			
	<u>Estimated Distribution:</u>				
	Salaries	\$121,308		\$126,550	
	Longevity	3,510		4,216	
	Material,Parts,Equip.	19,900		19,900	
	TOTAL REQUESTED	\$144,718		\$150,666	
50	HIGHWAY DEPARTMENT				
	Total Voting Amount:	\$163,000	\$163,000	\$181,300	\$181,300
	Budget Comm. Note:	Maintenance and upkeep of Town roads, road paving, and snow removal.			
51	TREE WARDEN				
	Total Voting Amount:	\$17,621	\$17,621	\$18,150	\$18,150

ARTICLE NO.	ITEM	APPROPRIATED 2012-2013	ADJUSTED 2012-2013	REQUESTED 2013-2014	RECOMMENDED FY2014
52	COMPUTER SERVICES				
	Total Voting Amount:	\$50,751	\$50,751	\$50,751	\$50,751
53	AUDITING				
	Total Voting Amount:	\$16,521	\$16,521	\$17,347	\$17,347
	Budget Comm. Note:	Town's financial books			
54	LIBRARY				
	Total Voting Amount:	\$134,652	\$134,652	\$138,211	\$138,211
	Budget Comm. Note:	Increase due to higher staffing needs in summer and during school renovation.			
55	STREET LIGHTS				
	Total Voting Amount:	\$1,224	\$1,224	\$2,000	\$2,000
	Budget Comm. Note:	Underfunded prior years. Reflects actual usage			
56	PROBATE JUDGE				
	Total Voting Amount:	\$4,813	\$4,813	\$4,957	\$4,957
57	I.O.O.F./32 COMMONS MEETING HALL				
	Total Voting Amount:	\$5,030	\$5,030	\$5,030	\$5,030
	Budget Comm. Note:	Oil, Electricity, Misc. Expenses			
58	CIVIC RECREATION				
	Total Voting Amount:	\$19,049	\$19,049	\$16,549	\$16,549
	Budget Comm. Note:	Covers use of school gymnasium, playing fields and port-a-john and janitorial services. Decrease reflects no fireworks in summer 2013.			
	OTHERS NOT REQUESTED	\$24,561	\$24,561	\$0	\$0
	Budget Comm. Note:	For FY14 there are no recommended appropriations for either East Bay Community Action Group, nor Eastern RI Conservation District			
59	ELECTIONS				
	There are three positions on the Budget Committee and two positions on the Beach Commission that are open for election at this Financial Town Meeting. Budget Committee members serve for a two year term and Beach Commission members serve a four year term, commencing at the close of this Financial Town Meeting and expiring upon the conclusion of the 2014 Financial Town Meeting. The deadline for submissions was April 30, 2013 at 4:00 p.m., and, by Charter, names were advertised in the paper.				

	APPROPRIATED 2012-2013	ADJUSTED 2012-2013	REQUESTED 2013-2014	RECOMMENDED FY2014
TOTAL EXPENSE BUDGET	\$12,235,511	\$12,235,511	\$12,343,950	\$12,280,440

ESTIMATED REVENUES

	2012-2013	2012-2013	2013-2014	2013-2014
TOTAL ESTIMATED REVENUES	\$12,235,511	\$12,235,511	\$12,343,950	\$12,280,440

Estimated Town Resources

Property Taxes*	\$10,153,414	\$10,153,414	\$10,475,129	\$10,418,865
Town Administration Fees	400,000	400,000	430,000	430,000
Town Beach Fees	180,000	180,000	195,000	195,000
Cell Tower Fees	33,500	33,500	33,500	33,500
Investments and Other Income	35,000	35,000	46,287	45,787
RI Resource Recovery Dividend			10,000	10,000
Newport Cty Reg Spec Ed Program	9,474	9,474	9,500	9,500
School Unrestricted Fund	700,000	700,000	-	-
School Renovation Fund			268,076	268,076
General Fund Appropriation	17,345	17,345	6,746	-
Sub-total	\$11,528,733	\$11,528,733	\$11,474,238	\$11,410,728

*The State Certified 4.00% Cap on the FY2013 tax levy is \$10,559,344

Estimated State and Federal Resources

General State Aid	\$0	\$0	\$0	\$0
State Housing Aid	36,206	36,206	36,206	36,206
Education Aid	494,668	494,668	569,350	569,350
Sub-total	\$530,874	\$530,874	\$605,556	\$605,556

Estimated Tax Reimbursements from State

Telephone Tax	\$39,148	\$39,148	\$42,026	\$42,026
Hotel Tax	-	-	9,118	9,118
Meal Tax	33,208	33,208	34,347	34,347
Motor Vehicle Tax	23,548	23,548	23,665	23,665
Sub-total	\$95,904	\$95,904	\$109,156	\$109,156

Special Funds: Drug Forfeiture	\$80,000	\$80,000	\$55,000	55,000
Ambulance Reimbursement	\$0	\$0	\$100,000	\$100,000

TAX BASE

	2012-2013	2012-2013	2013-2014	2013-2014
Real Estate	\$1,806,732,768	\$1,806,732,768	\$1,856,073,167	\$1,856,073,167
Tangible	\$9,691,899	\$9,691,899	\$9,691,899	\$9,691,899
Motor Vehicles	\$23,662,369	\$23,662,369	\$23,662,369	\$23,662,369
Total Tax Base	\$1,840,087,036	\$1,840,087,036	\$1,889,427,435	\$1,889,427,435

PROPERTY TAXES

Property Tax Rates	Approp Tax Rate	Approp Tax Rate	Req Tax Rate	Rec Tax Rate
Real Estate	\$5.38	\$5.38	\$5.41	\$5.38
Tangible	\$10.76	\$10.76	\$10.82	\$10.76
Motor Vehicles	\$13.90	\$13.90	\$13.90	\$13.90

Property Tax Revenue

			Req Taxes	Rec Taxes
Real Estate	9,720,222	9,720,222	10,041,356	9,985,674
Tangible	104,285	104,285	104,866	104,285
Motor Vehicles	328,907	328,907	328,907	328,907
Net Property Taxes	\$10,153,414	\$10,153,414	\$10,475,129	\$10,418,865
Tax Levy Increase	1.49%	1.49%	3.17%	2.61%
Tax Levy Cap	4.00%	4.00%	4.00%	4.00%

LONG TERM PLAN

The Budget Committee, with the assistance and support of all submitters, has proposed and recommended a budget that encourages fiscal constraint in FY14, while simultaneously laying the foundation for prudent long term planning. Long term budget growth is constrained by the State mandated tax cap, which for FY14 and beyond is 4.00%. A myriad of external economic factors complicate projection of ongoing operational costs of the Town and its School. Our costs are balanced by town revenue, which is increasingly dependent upon property taxes, albeit a slight improvement this year. 84.8% of our current revenue is derived from property taxes, 5.8% from State and Federal Aid, and only 9.4% from Town operations. Through cooperation and a sense of community spirit and purpose, we as a town must work together to find the right long term balance that meets near term needs and builds a strong foundation for future generations of residents.

Based on prior year information and input from the town, we present below a five year Capital Plan. We recommend adding \$60,000 in FY14 to the Capital Improvement fund, with pro forma increases in succeeding years.

Expenses	Description	FY13	FY14			
		(Current Year)	(Approp)	FY15 (Proj)	FY16 (Proj)	FY17 (Proj)
	Public Safety (includes Fire Engine lease)	\$1,699,649	\$1,850,753	\$1,901,649	\$1,953,944	\$2,007,678
	Employee Benefits	\$1,317,651	\$1,324,983	\$1,377,982	\$1,433,102	\$1,490,426
	General Government	\$521,983	\$555,412	\$563,743	\$572,199	\$580,782
	Public Works	\$557,195	\$581,972	\$590,702	\$608,423	\$626,675
	Parks & Recreation	\$298,976	\$309,485	\$314,127	\$318,839	\$323,622
	Debt Service	\$188,720	\$260,800	\$932,025	\$922,750	\$928,575
	Financial	\$148,528	\$152,479	\$157,053	\$161,765	\$166,618
	Public Welfare	\$32,811	\$9,880	\$10,078	\$10,279	\$10,485
	Capital Projects	\$30,000	\$60,000	\$70,000	\$90,000	\$110,000
	Grants/Charitable	\$8,000	\$6,750	\$6,885	\$7,023	\$7,163
	Total Town	\$4,803,513	\$5,112,514	\$5,924,244	\$6,078,324	\$6,252,023
	Wilbur & McMahon - Salaries	\$2,890,129	\$2,906,507	\$2,950,105	\$2,994,356	\$3,039,272
	Wilbur & McMahon - Employee Benefits	\$1,206,712	\$1,140,503	\$1,208,933	\$1,281,469	\$1,358,357
	Wilbur & McMahon - Tech & Professional Services		\$340,625	\$345,734	\$350,920	\$356,184
	Wilbur & McMahon - Purchased Property Services		\$350,591	\$355,850	\$361,188	\$366,605
	Wilbur & McMahon - Purchased Other Services		\$2,162,000	\$2,194,430	\$2,227,346	\$2,260,757
	Wilbur & McMahon - Purchased Services	\$1,659,849	Reclassified	\$0	\$0	\$0
	Wilbur & McMahon - Supplies & Materials	\$242,573	\$247,800	\$251,517	\$255,290	\$259,119
	Wilbur & McMahon - Operations	\$732,735	\$7,400	\$7,511	\$7,624	\$7,738
	Wilbur & McMahon - Capital Outlays	\$700,000	\$12,500	\$12,500	\$12,500	\$12,500
	Total School	\$7,431,998	\$7,167,926	\$7,326,580	\$7,490,693	\$7,660,532
Total		\$12,235,511	\$12,280,440	\$13,250,824	\$13,569,017	\$13,912,556
Revenues	Cell Tower	\$33,500	\$33,500	\$34,200	\$34,900	\$35,600
	School -State/Fed Aid	\$494,668	\$569,350	\$577,890	\$586,559	\$595,357
	School Bond - RIDE reimbursement	\$0	\$0	\$347,580	\$347,100	\$348,350
	Drug forfeiture	\$80,000	\$55,000	\$60,000	\$50,000	\$40,000
	Ambulance Reimbursement		\$100,000	\$100,000	\$100,000	\$100,000
	Non-Property Tax	\$675,904	\$734,156	\$748,839	\$763,816	\$779,092
	Property Tax	\$10,153,414	\$10,418,865	\$11,168,755	\$11,615,506	\$12,080,126
	Town - State/Fed Aid	\$36,206	\$36,206	\$36,206	\$36,206	\$36,206
	Town - Other	\$35,000	\$55,787	\$56,903	\$58,041	\$59,202
	School - Medicare Reimbursement	\$9,474	\$9,500	\$9,500	\$9,500	\$9,500
	School Unrestricted Fund Appr (Capital)	\$700,000	\$0	\$0	\$0	\$0
	School Renovation Fund		\$268,076	\$0	\$0	\$0
	General Fund Appropriation	\$17,345	\$0	\$0	\$0	\$0
Total		\$12,235,511	\$12,280,440	\$13,139,874	\$13,601,627	\$14,083,433
(Shortfall)/Surplus		\$0	\$0	(\$110,951)	\$32,610	\$170,877

The current projection of expenses and revenues for FY14 to FY17 are shown below. Expense projections are based on the FY14 Budget Committee recommendations. The current 3 yr plan projections show a FY15 shortfall between revenue and expenses primarily due to the required interest payment on the School Bond with the expected 40% reimbursement in future years. This interest cost is based on a 4.75% rate, however, the current rate is approximately 3.75%, thus a possible reduction in interest expense may be realized. As in most past years, one of the biggest drivers to this is the assumed growth in the cost of Employee Benefits. The focus needs to continue to be on reducing expenses. Effective FY10 the Town was required to show in its financial statements its liability to fund retiree benefits other than their pension benefit such as healthcare and dental costs. As with the pension plan the Town may be required to fund these benefits on an actuarial basis rather than a "pay-as-you go" basis as we do now. The current Town Council and School Committee efforts to manage costs and find cost savings ideas will need to continue to be enhanced and focus its efforts on employee cost share for those plans or other substantive changes in the plans based on negotiations with our unions and our police, fire and municipal contracts.

Expenses	Description	----- 3 YEAR PLAN -----				
		FY13 (Current Year)	FY14 (Approp)	FY15 (Proj)	FY16 (Proj)	FY17 (Proj)
	Public Safety (includes Fire Engine lease)	\$1,699,649	\$1,850,753	\$1,901,649	\$1,953,944	\$2,007,678
	Employee Benefits	\$1,317,651	\$1,324,983	\$1,377,982	\$1,433,102	\$1,490,426
	General Government	\$521,983	\$555,412	\$563,743	\$572,199	\$580,782
	Public Works	\$557,195	\$581,972	\$590,702	\$608,423	\$626,675
	Parks & Recreation	\$298,976	\$309,485	\$314,127	\$318,839	\$323,622
	Debt Service	\$188,720	\$260,800	\$932,025	\$922,750	\$928,575
	Financial	\$148,528	\$152,479	\$157,053	\$161,765	\$166,618
	Public Welfare	\$32,811	\$9,880	\$10,078	\$10,279	\$10,485
	Capital Projects	\$30,000	\$60,000	\$70,000	\$90,000	\$110,000
	Grants/Charitable	\$8,000	\$6,750	\$6,885	\$7,023	\$7,163
	Total Town	\$4,803,513	\$5,112,514	\$5,924,244	\$6,078,324	\$6,252,023
	Wilbur & McMahon - Salaries	\$2,890,129	\$2,906,507	\$2,950,105	\$2,994,356	\$3,039,272
	Wilbur & McMahon - Employee Benefits	\$1,206,712	\$1,140,503	\$1,208,933	\$1,281,469	\$1,358,357
	Wilbur & McMahon - Tech & Professional Services		\$340,625	\$345,734	\$350,920	\$356,184
	Wilbur & McMahon - Purchased Property Services		\$350,591	\$355,850	\$361,188	\$366,605
	Wilbur & McMahon - Purchased Other Services		\$2,162,000	\$2,194,430	\$2,227,346	\$2,260,757
	Wilbur & McMahon - Purchased Services	\$1,659,849	Reclassified	\$0	\$0	\$0
	Wilbur & McMahon - Supplies & Materials	\$242,573	\$247,800	\$251,517	\$255,290	\$259,119
	Wilbur & McMahon - Operations	\$732,735	\$7,400	\$7,511	\$7,624	\$7,738
	Wilbur & McMahon - Capital Outlays	\$700,000	\$12,500	\$12,500	\$12,500	\$12,500
	Total School	\$7,431,998	\$7,167,926	\$7,326,580	\$7,490,693	\$7,660,532
Total		\$12,235,511	\$12,280,440	\$13,250,824	\$13,569,017	\$13,912,556
Revenues	Cell Tower	\$33,500	\$33,500	\$34,200	\$34,900	\$35,600
	School -State/Fed Aid	\$494,668	\$569,350	\$577,890	\$586,559	\$595,357
	School Bond - RIDE reimbursement	\$0	\$0	\$347,580	\$347,100	\$348,350
	Drug forfeiture	\$80,000	\$55,000	\$60,000	\$50,000	\$40,000
	Ambulance Reimbursement		\$100,000	\$100,000	\$100,000	\$100,000
	Non-Property Tax	\$675,904	\$734,156	\$748,839	\$763,816	\$779,092
	Property Tax	\$10,153,414	\$10,418,865	\$11,168,755	\$11,615,506	\$12,080,126
	Town - State/Fed Aid	\$36,206	\$36,206	\$36,206	\$36,206	\$36,206
	Town - Other	\$35,000	\$55,787	\$56,903	\$58,041	\$59,202
	School - Medicare Reimbursement	\$9,474	\$9,500	\$9,500	\$9,500	\$9,500
	School Unrestricted Fund Appr (Capital)	\$700,000	\$0	\$0	\$0	\$0
	School Renovation Fund		\$268,076	\$0	\$0	\$0
	General Fund Appropriation	\$17,345	\$0	\$0	\$0	\$0
Total		\$12,235,511	\$12,280,440	\$13,139,874	\$13,601,627	\$14,083,433
(Shortfall)/Surplus		\$0	\$0	(\$110,951)	\$32,610	\$170,877

Little Compton Financial Town Meeting Procedures

May 21, 2013

Larry Anderson
Town Moderator

- The **quorum** for Financial Town Meeting (“FTM”) is five (5) percent of registered voters, as provided by Section 305 of the Little Compton Home Rule Charter. As determined by the Board of Canvassers, there are currently 2955 active registered voters. Hence, the quorum for the 2013 FTM is 148 voters. Please make every effort to attend and to remain until the end of the meeting. Our business is not complete until the tax levy and borrowing authority are approved; these are customarily the last orders of business. Your participation in the Financial Town Meeting is important.
- **Seating:** Please remain seated during the meeting, except for purposes of debate and voting. It is important for safety purposes to keep aisles clear. The votes of anyone standing in back or along the side will not be recognized. In addition, non-voters (who are welcome at the FTM) should be seated in the roped-off area on the bleachers, unless the Moderator has previously given individuals permission to be seated elsewhere.
- **Powers of the moderator:** Charter Section 305 provides that the “Town Moderator shall have all of the authority conferred upon moderators by State law in conducting and managing the business of Town meetings.” Section 45-3-18 of the Rhode Island General Laws reads, in its entirety: “Every moderator has the power to manage and regulate the business of each meeting, conforming to law, and to maintain peace and good order at the meeting.” In regard to FTM procedures, I am guided and bound by provisions of state law and by certain provisions of the Charter. While I will also be guided by customary rules of parliamentary procedure, such as those set forth in *Robert’s Rules of Order* and the manual *Town Meeting Time*, the strict application of those rules is not necessarily appropriate to the conduct of a town meeting, especially where those rules, which do not have the force of law, are inconsistent with state law and the Charter. If and when necessary, I will turn to Assistant Moderator David Borden and Town Solicitor Richard Humphrey for advice on questions of procedure and law.
- **Motions and amendments** will be recognized in the following manner: The Charter (Section 502.A.) provides that the Budget Committee “shall have the primary responsibility for evaluation of all requests for appropriation by the Financial Town Meeting . . . and for presenting a proposed budget to the Annual Financial Town Meeting.” In accordance with their responsibility for presenting the budget, the Budget Committee will be recognized for the purposes of making the first motion (or “main motion”) on each warrant article involving the appropriation of funds. That motion, after receiving a second, will of course be subject to amendment. We will deal with and dispose of one amendment at a time. That is, we will not act on amendments to amendments. However, once one proposed

amendment is disposed of, we can act on other proposed amendments to a main motion. Any substantial amendment should be prepared and presented to the Moderator in written form.

A motion for adoption of warrant articles in a group is permitted under Section 304 of the Home Rule Charter. However, amendment and debate of individual warrant items within such a grouping is also permitted. Furthermore, amendments may be offered to separate one or more warrant articles from a motion involving a group of articles. Section 304 also provides that “the order of items to be considered . . . may be changed by a two-thirds vote of the electors present and voting.”

- **Discussion and debate:** If you wish to make a motion or speak to a motion, please come to a microphone on the floor. Please identify yourself when you speak. State law provides that all electors who “desire to be heard” on a motion are entitled to be heard—but electors are not entitled to be heard repeatedly or interminably. If you have been heard once on a question, you will not be recognized again unless and until all others speaking to that question have been heard. The Moderator reserves the discretion to recognize at any time a town official speaking to or responding to an inquiry about a warrant article involving that official’s department or office. Please keep your comments brief and to the point. If speakers do attempt to run on at length, I will impose and enforce a time limit. Any questions for town officials or others should be addressed to and through the Moderator. It is my responsibility to conduct the meeting in a fair and civil manner, and I will make every effort to do so. All voters are expected to conduct themselves in a respectful and civil manner. Comments directed at personalities will not be tolerated.
- **Voting** will be conducted in the following manner: I will first ask for a voice vote on a question, calling for ayes and nays. If conclusive, I will declare the results of the vote. If I am in doubt on a voice vote, I will call for a standing vote, which will be counted by the tellers, two of whom will count each section. Remain standing until you are instructed by the tellers to be seated. Please be patient so that we can achieve an accurate vote count. Once I have declared the outcome of a voice or standing vote, there is no opportunity for a recount.
- **Voting by ballot:** State law provides that “a vote shall be taken by ballot, if a ballot is called for and the call is seconded by at least one-fifth (1/5) of the electors who are qualified to vote on the pending question.” A motion for a vote by ballot *must* be made before I have called for and concluded a vote by other means, such as a voice or standing vote. We will be using ballots and the optical-scanning voting machine provided to us by the Board of Elections, upon my request after consultation with the Town Clerk. In the event of a vote by ballot, I will ask you to follow closely the direction of the tellers in voting section by section and row by row. The tellers will direct you to the outside aisles. You’ll then be handed a ballot. Mark it “yes” or “no” at one of the voting booths, insert it into the voting machine, and then return to your seat by the center aisle.
- **Recess to another night:** if the business of the FTM is not concluded on May 21, the meeting will recess and then reconvene a week later (May 28), as provided in Section 302 of the Charter.

Little Compton Budget Committee
P.O. Box 226
Little Compton, RI 02837

▫

PRSR STD
U.S. POSTAGE
PAID
Newport, R.I.
Permit 286